



**LAKSHMI VILAS BANK**

**HUMAN RESOURCES DEVELOPMENT DEPARTMENT  
C.O.CHENNAI**

**Application cum Bio-data for the post of Probationary Officer**

01. Name & Address of the Applicant :

Affix your  
resent  
passport  
size photo

02.

Nationality	Religion	Caste	FC	BC	SC	ST	Others

03. Native

Place with Taluk	District	State

04. Date of Birth & Age :

05. Marital Status : Married/Unmarried/Widower/Widow/Divorcee

06. Mother tongue :

07.

a) Academic / Professional qualifications:

Degree	Major Subject	Class / Div	Month & Year of Passing	Name of the university / Institute	Regular / Evening / Correspondence

b) Computer qualification (If Any):

08. Employment Data : (As per the specimen enclosed)

09 . Languages Known:

S. No	Languages	Read	Write	Speak

10. Financial status of the family-immovable assets

Nature	Location	Approximate Value Rs.	Ancestral/acquired by father /self acquired	Encumbrance, if any	Income, if any Rs.
Land/site					
Building					
House/Flat					

11. Other assets (value in Rs.)

Cash on Hand	Cash at Bank	Jewels	Investments	Others, if any specify

12. Is there any other source of income :  
to the applicant? (Please specify)

13. Is the applicant engaged in any :  
business or has interest in any firm?  
If so, mention the nature of  
business and the name of the firm

14. Family Background : (As per the specimen enclosed)

15. a) Have you undergone any prolonged treatment for any of the following disorders :

Kind of Disorder	Yes	No
Cardiac		
Kidney		
Pulmonary		
Others, if any		

b) Have you undergone any surgery If so, give details of surgery, date and Hospital :

:

c) Blood Group :

16. Are you prepared to appear for a detailed medical examination by our Medical panel? :

17. Do you have any objection over the Bank's right to enquire about your antecedents? :

18. Loans, if any outstanding in your present organization :

19. Do you want us to take over the loans availed from your present employer? :

20. Whether any Disciplinary Proceedings have been initiated against you / are pending against you / are being contemplated against you? :

21. Whether any case has been registered against you / being initiated against you / is contemplated against you by any agencies like Police, CBI, etc.?

22. Whether any investigation civil / :  
criminal of nature is pending  
against you / is being contemplated  
against You?
23. Any cases filed by you in a court or :  
dispute raised by you against  
Employer / Bank
24. Whether any relative is working in :  
our Bank?
25. a) Time required for joining from :  
the date of receipt of appointment  
order
- b) Present Salary :BP : Allowance:  
Perks :
26. Are you willing to consider any :  
other position, if offered?
27. Whether willing to serve anywhere :  
in India?
28. Are you willing to consider positions :  
as part time or contract basis
29. Two references for verification :  
(Name and address with Phone  
Number)

Name :	Name :
Phone No :	Phone No:
Email Id :	Email Id :
Employer :	Employer:
Designation :	Designation:
Address :	Address :

30. a) Are you a member / Office bearer :  
of any service club, specify

b) Hobbies/Pastime/other interest :

31. Present Address :

Mobile :

Email :

32. Emergency Contact Details :

Person Name :

Mobile No :

Relationship :

### **DECLARATION**

I, \_\_\_\_\_, S/o-D/o-W/o \_\_\_\_\_

hereby certify that the information given above are true to the best of my knowledge. I further declare that if any of the information given by me found to be false / misrepresented, my appointment is liable to be terminated / cancelled without notice.

Place:

Date :

SIGNATURE

(Details Should Be Given Commencing From The Most Recent Employemnt)

<b>S.No</b>	<b>Name of The Employer and Place Of Work</b>	<b>Designation Held</b>	<b>From Date</b>	<b>To Date</b>	<b>Roles &amp; Responsibilities</b>	<b>Total CTC</b>	<b>Reason For Leaving</b>

**ANNEXURE:**

**FAMILY BACKGROUND:**

Sl. No	Name (Sarvashree)	Age	Marital Status	Educational qualifications	Occupation / Nature of employment	Name of the Exemployer	Annual Income	If retired monthly pension drawn
01.	Father							
02.	Mother							
03	Brother/s							
04	Sister/s							
05.	If you are married then give wife's /Husband's name							
06.	Son/s / Daugher/s							

Place:  
Date:

SIGNATURE OF THE APPLICANT